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Copley Society of Art

Gallery Policies and Procedures

This document outlines the responsibilities of the participating Artists and the Copley Society of Art in regard to exhibitions.

Framing:

- Artwork must be appropriately framed, by the Artist, including:
 - i. Each piece must have a sturdy and professional frame to ensure that there is no risk of the artwork falling off the walls
 - ii. Finished edges are acceptable for paintings on canvas
- The Copley Society of Art does not assume liability for damage or loss nor will the Copley Society incur the cost of repairing or reframing artwork.

Delivery and Retrieval:

- The Artist is **fully** responsible for the delivery of his/her work **to and from** the exhibition.
- On the occasion when the Copley Society of Art makes arrangements with a participating Artist who does not reside in the New England area to ship artwork, the Copley Society of Art will not be liable for any damage or loss of the artwork.

Insurance:

- The Artist is **fully** responsible for any insurance of his/her work during transit, as well as before, during, and after the exhibition.
- While utmost care is given to all entries, the Copley Society of Art does not assume liability for damage or loss before, during or after the exhibition.